



Special Events Agenda

Couple Name: _____

Event Date: _____

Ballroom: Grand Ballroom OR Tent

- **During Cocktail Hour** – Please Circle:
 - Joining Cocktail Hour
 - With Photographer
 - Inside Wedding Suite
- **Introductions?** Yes / No
 - If yes, circle who will participate:
 - Wedding Couple
 - Wedding Party
 - Ring Bearer(s) / Flower Attendant(s)
 - Parents
- **First Dance?** Yes / No
- **Blessing?** Yes / No
 - If yes, given by whom? _____
- **Number of Toasts:** _____
 - Given by whom?
 - _____
 - _____
 - _____
 - _____
- **Special Dances?** Yes / No
 - If yes, with whom?
 - _____ with _____
 - _____ with _____
 - _____ with _____
- **Cutting of the Cake?** Yes / No
 - If yes, circle how:
 - Privately with Photographer?
 - Announced on the Dance Floor?
- **Bouquet Toss?** Yes / No
- **Other?** _____

** As the client it is your responsibility to not only obtain a vendor to play music, but also a vendor to MC your event. Special events and formalities, like those listed above, will be organized and announced by your MC.*